



board instructions

Press **Power** on the remote to start the projector; after warm-up, the board will display the computer desktop

- Place the eraser and markers as appropriate on the board (make sure you align all the pens in one direction)
- The Smart Board is *touch sensitive*: you can do all of the following procedures by *either* tapping on the board directly *or* using the mouse
- Double click/tap on the Smart Tools icon on the desktop to enable them; this enables you to use the electronic pens and eraser as you would on a normal board; however, you can only use *one instrument at a time* and the others must be placed in their appropriate positions
- The Smart Board supports two presentation file types: Adobe Acrobat and Powerpoint
- PDF files**—double tap/click the file icon to open it in Adobe Acrobat and then touch Window –Full Screen View;
–For **navigation**, you should use the remote keyboard provided
–For **writing**, use the electronic pens and eraser ONLY
- Note 1**: if you move to the next page, the annotations you made using the electronic pens will disappear
- POWERPOINT files**-double tap/click on the file icon to open in Powerpoint and then touch Slide Show –View Show;
–For **navigation**, you can **either** tap on the forward and back arrows that appear on the lower left corner of the Smart Board **or** use the remote keyboard provided
–For **writing**, use the electronic pens and eraser ONLY

- Note 1:** if you move to the next page, the annotations you made using the electronic pens will disappear
- Note 2:** if you want the text of your annotations to be saved in the presentation, tap/click on the button between the back and forward arrows in the lower left hand corner of the screen, choose Settings – Enable “Auto Save Annotations on Slide Advance”

•**Using the Smart Board and a laptop**(note that this will allow you to use the board as a simple screen only; it will not be touch sensitive): Remember to **ALWAYS** turn the projector on before connecting your computer.

–connect the laptop to the video signal cable.

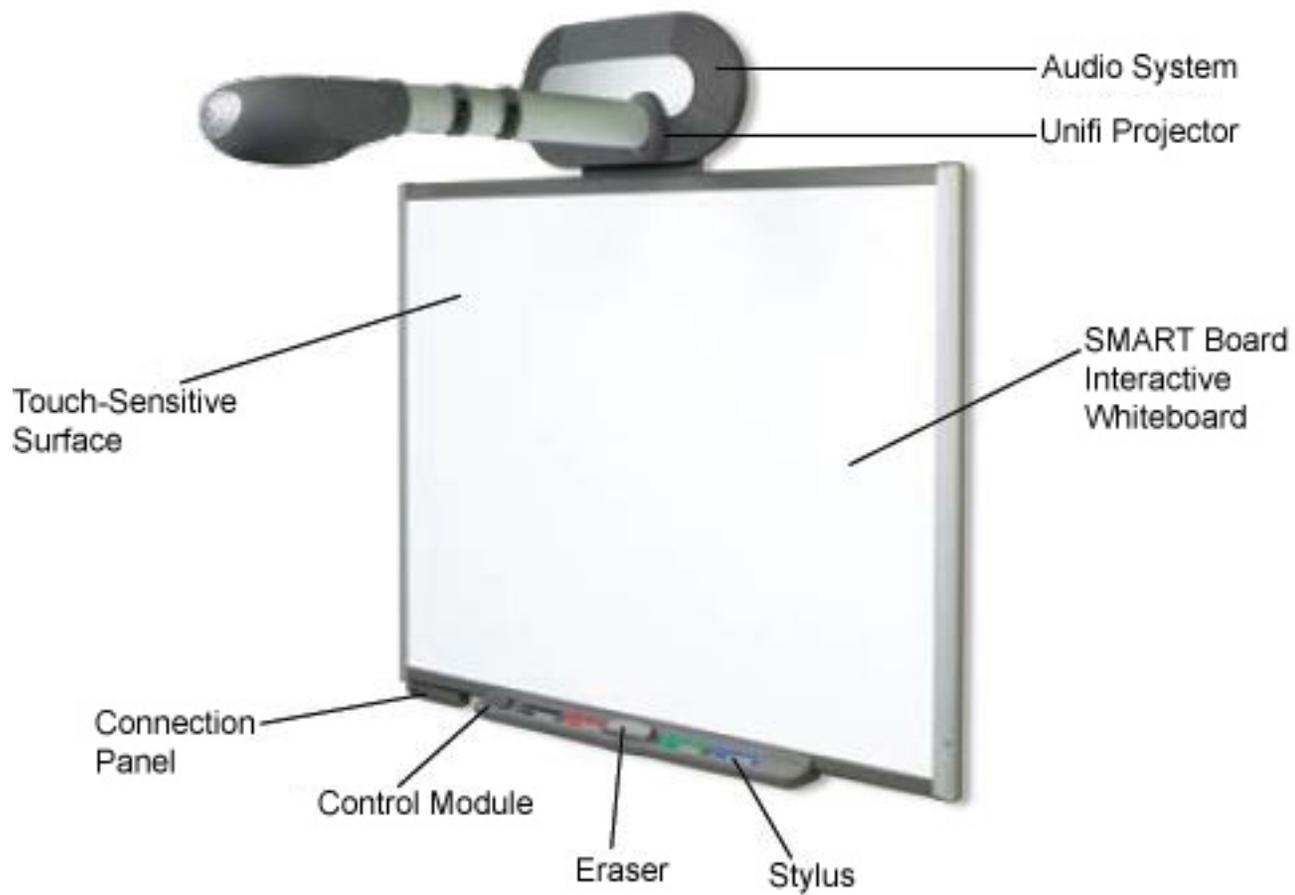
–Press the Fn + Crt/Lcdkeys on your laptop simultaneously and repeatedly to switch the image from the screen to the Smart Board (see examples below)



•**Troubleshooting:** if the Smart Board is not responding to tapping or the electronic pens and eraser don't work:

–make sure the electronic pens and eraser are enabled by double clicking/tapping on the Smart Tools icon on the desktop

If the Smart board is not recognizing your laptop, restart your Laptop.



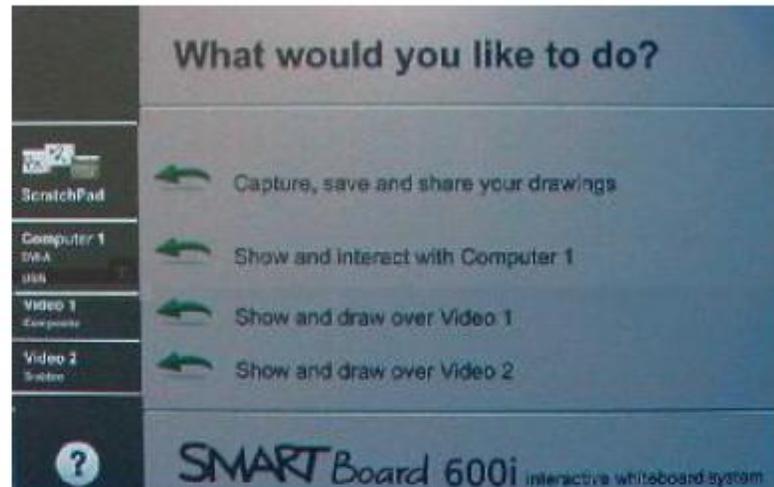
To change input/output selection use the following screen selections:

- **ME10** - If you want to show your paper or document, and to make it extra bright choose Video 2 composite.

The start-up splash menu

When you turn on the SMARTboard, the first thing you will see on the screen is a menu.

- To use the SMARTboard computer you will need to select **Computer 1**
- To just use the SMARTboard independently without a computer, select **Scratchpad**



If The Mouse Needs Aligning



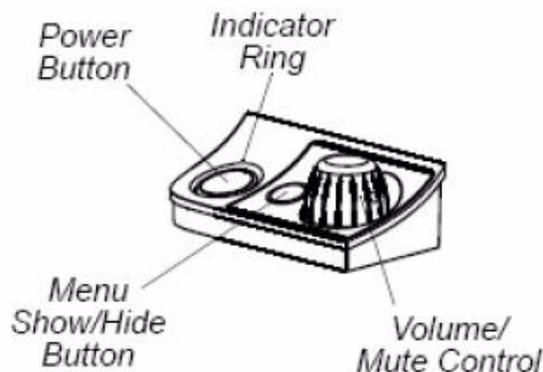
1. To orientate the interactive whiteboard, press and hold the **Keyboard** and **Right Mouse** buttons simultaneously until the Orientation screen appears.

2. Follow the on-screen instructions. The SMARTboard will then be orientated.



The Control Module

The control module, just to the left of the pen tray, consists of two buttons and a volume knob.



The **Power** button is used to turn the SMARTboard system on and off. When pressed, the status indicator ring around the button **flashes green** to indicate that the projector lamp is starting up. The indicator ring will turn **solid green** to indicate the normal ON state. To turn the 600i system off, press the power button and select yes on-screen to shut down.

The **Hide/Show Menu** button is used to show or hide the on-screen Unifi projector software interface. You can use this, for example, if the interface is hiding the Start button on your Windows® operating system taskbar.

